

**Tab 1 Appendix J**  
**Activity Multi-Media Environmental Management Inspection Checklist**

1. Activity Inspected: -

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2. Inspection Date: \_\_\_\_\_ Location:

\_\_\_\_\_

3. Inspection Type:      Announced              Unannounced              Re-inspection              Courtesy

4. Inspected by: \_\_\_\_\_

Title: \_\_\_\_\_

5. Activity Coordinators (Trained and Appointed):              Name              **YES**      **NO**

a. Activity Environmental Coordinator (AEC): (para 2-9 a(1))      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

b. Alternate AEC: (para 2-9 a(1))      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

6. Does the Commander, Director, or AEC conduct quarterly inspections? (para J-3b(1))      \_\_\_\_\_      \_\_\_\_\_

7. Dates of last 4 quarterly inspections/re-inspections: a. \_\_\_\_\_ b. \_\_\_\_\_ c. \_\_\_\_\_ d. \_\_\_\_\_

8. Number of deficiencies noted on above inspections: a. \_\_\_\_\_ b. \_\_\_\_\_ c. \_\_\_\_\_ d. \_\_\_\_\_

9. On this date the activity was informed by the above inspector that (check No or Enter the Total number of deficiencies):

a. \_\_\_\_\_ No deficiencies were noted.

b. \_\_\_\_\_ Deficiencies were noted. Detailed inspection results are listed on following pages. Activities will make on the spot corrections or take immediate action to correct deficiencies noted during the inspection.

c. Date Memorandum due to DPW-ENRD: \_\_\_\_\_ **For all external inspections, Activities will send a memo to ENRD, DPW through their Commander or Director within 30 calendar days of the date of inspection, specifying the steps taken to correct all deficiencies.** If this memo is not received by ENRD, DPW within calendar 30 days, a memo will be sent through the Garrison Commander to the Commander or Director.

d. Activity will be re-inspected on \_\_\_\_\_

10. Inspector's Comments:

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11. Report received by:

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Signature

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\_\_\_\_\_

Title

Date

Telephone

**Hazardous Materials Management Inspection**

	<b>YES</b>	<b>NO</b>	<b>NA</b>
1. Hazardous Material Management (HMM):			
a. Have all HMHs/Users received HazCom training? (para C-5a(1) (a))	_____	_____	_____
b. Have all HMHs/Users received First Responder Awareness Level training? (para C-5a (1)(b))	_____	_____	_____
c. Does the Activity have an accurate and up to date Authorized Use List? (para G-5b(2))	_____	_____	_____
d. Does the Activity acquire all HMs from the HazMart? (para G-5b(1))	_____	_____	_____
e. Does the Activity submit the Quarterly Hazardous Material Inventory Report on time including a compressed gas cylinder inventory if needed? (para G-10a and para G-Tab 1-5)	_____	_____	_____
f. Does the Activity submit the Munitions Expenditure Report and/or The Transient Aircraft/Vehicle Refueling Report on time? (para G-Tab 1-b&c)	_____	_____	_____
2. Hazardous Materials Storage Area (Location Building No): _____			
a. HM sites:			
(1) Is a Material Safety Data Sheet (MSDS) available for each hazardous material stored and used by the activity? (para K-3b)	_____	_____	_____
(2) Does site have a copy of the Contingency Plan on-site? (para K-2e)	_____	_____	_____
(3) Does the Activity inspect its HMs storage areas monthly? (para K-3a)	_____	_____	_____
(4) Does site have sign indicating HM storage area? (para K-2c(1))	_____	_____	_____
(5) Does site have "No Smoking" sign? (para K-2c(2))	_____	_____	_____
(6) Does site have "Unauthorized Personnel Keep Out"? (para K-2c(3))	_____	_____	_____
(7) Does site have emergency response information posted? (para K-2d)	_____	_____	_____
(8) Does site have portable fire extinguishers? (para K-2b(3))	_____	_____	_____
(9) Does site have an appropriate spill kit for the type(s) of materials? (para K-2b(4))	_____	_____	_____
(10) Does site have adequate aisle space to allow the unobstructed movement of fire, spill control, and personnel in an emergency? (para I-2b(11))	_____	_____	_____
(11) Are telephones, two-way radios, or similar alarm devices located near the site? (para K-2b(2))	_____	_____	_____
(12) Does site have containment in sufficient capacity to hold the largest volume of an undetected leak to prevent a HM discharge? (para K-2a(2))	_____	_____	_____

(13) Does site prevent the collection of rainwater? (para K-2a(3))	_____	_____	_____
	<b>YES</b>	<b>NO</b>	<b>NA</b>
(14) Are hazardous materials segregated from wastes? (para I-2b(12))	_____	_____	_____
(15) HMs have been stored and used in such a manner as to prevent any spills or releases at this site as evidence by contaminated media or soil needing sampling or clean up. (para K-2a(1))	_____	_____	_____
<b>b. HM Containers and Labels:</b>			
(1) Do storage containers have original manufacturer labels and are these labels legible? (para I-2a(2))	_____	_____	_____
(2) Are materials stored together according to appropriate chemical compatibility? (para I-2b(4))	_____	_____	_____
(3) Are materials compatible with storage containers? (para I-2b(6))	_____	_____	_____
(4) Are containers being kept on pallets? (para I-2b(9))	_____	_____	_____
(5) Are containers in good condition, i.e., no signs of bulges, leaks, or corrosion? (para I-2b(1))	_____	_____	_____
(6) Are containers compatibly stored, i.e., flammable HM are separated from reactive wastes,, strong acids and bases are separated, etc? (para I-2b(5)&(8))	_____	_____	_____
(7) Are containers kept tightly closed during storage? (para I-2b(2))	_____	_____	_____
(8) Are all empty containers labeled as "empty"? (para I-4b)	_____	_____	_____
(9) Are temperature-sensitive materials stored to prevent exposure to temperature extremes? (para I-5d)	_____	_____	_____
(10) Are hazardous materials stored in a storage area, which is adequately ventilated? (para I-5d)	_____	_____	_____
(11) All containers are correctly labeled (No unlabeled, abandoned drums, or other containers in the area)? (para I-2a)	_____	_____	_____

Inspectors Comments:

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**Hazardous Waste Management Inspection**

(Complete a separate form for each TSS or SAS)

Authorized Site Number: \_\_\_\_\_ Location Building No.: \_\_\_\_\_

Site is classified as a (check one): \_\_\_\_\_ Satellite Accumulation Site (SAS) \_\_\_\_\_ Temporary Storage Site (TSS)

**1. Hazardous Waste Management (HWM):**a. Training: **YES** **NO** **NA**(1) Hazardous Waste Coordinator (HWC): (para 2-a(3)) \_\_\_\_\_ \_\_\_\_\_(2) Alternate HWC: (para 2-a(3)) \_\_\_\_\_ \_\_\_\_\_(3) Have all Hazardous Waste Supervisors (HWSs) and Hazardous Waste Handlers (HWHs) received HazCom training? (para C-5a(1)(a)) \_\_\_\_\_(4) Have all HWSs and HWHs received First Responder Awareness Initial or Annual Refresher training? (para C-5a(1)(b)) \_\_\_\_\_(5) Have all HWSs and HWHs received Basic Environmental Management (BEM) Initial or Annual Refresher training? (para C-5b) \_\_\_\_\_(6) Have all HWSs received Intermediate Environmental Management (IEM) Initial or Annual Refresher training? (para C-5b) \_\_\_\_\_(7) Does Activity have an up to date Environmental Management Training Record on file, which includes documentation of initial and refresher training given by the HWC? (para C-6c) \_\_\_\_\_(8) Are Environmental Management training records kept for three years after individuals leave the activity? (para C-6c) \_\_\_\_\_(9) Are copies of BEM & IEM answer sheets available for review? (para C-6c(3)) \_\_\_\_\_(10) Does Activity maintain a list of job titles and job descriptions of those personnel who handle or directly supervise those who handle hazardous waste? (para C-6c(1)) \_\_\_\_\_**b. General HWM:**(1) Is the site approved using TCFE Form 199? (para K-4 c)  
Approval Date: \_\_\_\_\_ \_\_\_\_\_(2) Does Activity have an up to date site specific HW Contingency Plan? (para K-2 e) \_\_\_\_\_  
HWCP Date: \_\_\_\_\_ \_\_\_\_\_(3) Is a Waste Description Log (WDL) for each waste stream available (TCFE Form 646)? (para K-4 (b)) \_\_\_\_\_(4) Does Activity maintain MSDSs, product specifications, or analyses for each waste stream? (para K-4(b)) \_\_\_\_\_

	YES	NO	NA
(5) Does Activity maintain a Container Turn-in Log (CTL) for each calendar year? (para I-6 h(1))	_____	_____	_____
(6) Does Activity maintain a Container Contents Logs (CCL) for each container of waste? (para I-6 d)	_____	_____	_____
(7) Are copies of turn-in documents (DD Form 1348-1A) on file at the activity? (para I-6 h (1))	_____	_____	_____
(8) Is the site inspected on a weekly basis? (para K-4d)	_____	_____	_____
(9) Does Activity maintain copies of all HWM records for 3 years? (para 2-7 j)	_____	_____	_____
c. ALL Accumulation Sites:			
(1) Does site have sign indicating type of storage area.? (para K-2c(1))	_____	_____	_____
(2) Does site have "NO SMOKING" sign? (para K-2c(2))	_____	_____	_____
(3) Does site have "Unauthorized Personnel Keep Out" sign? (para K-2c(3))	_____	_____	_____
(4) Does site have emergency response information posted? (para K-2d)	_____	_____	_____
(5) Does site have portable fire extinguishers? (para K-2b(3))	_____	_____	_____
(6) Does site have a spill kit? (para K-2b(4))	_____	_____	_____
(7) Does site have adequate aisle space to allow the unobstructed movement of fire, spill control, and personnel in an emergency? (para I-2b(11))	_____	_____	_____
(8) Are telephones, two-way radios, or similar alarm devices located near the site? (para K-2b(2))	_____	_____	_____
(9) Is a water supply adequate for fire protection available nearby? (para K-2b(5))	_____	_____	_____
(10) Does site have containment in sufficient capacity to hold the largest volume of an undetected leak to prevent a HW discharge? (para K-2a(2))	_____	_____	_____
(11) Is the site protected from the elements? (para K-2a(3))	_____	_____	_____
(12) Are containers being kept on pallets? (para I-2b(9))	_____	_____	_____
(13) Are containers in good condition, i.e., no signs of bulges, leaks, or corrosion? (para I-2b(1))	_____	_____	_____
(14) Are only DOT approved containers being used to store wastes? (para I-6a)	_____	_____	_____
(15) Are containers compatible with the waste stored in them? (para I-2b(6))	_____	_____	_____

	YES	NO	NA
(16) Are containers compatibly stored, i.e., ignitable wastes are separated from reactive wastes, strong acids and bases are separated, etc ? (para I-2b(8))	_____	_____	_____
(17) Does site have "Compatibility" chart? (para K-2i))	_____	_____	_____
(18) Are containers kept tightly closed during storage? (para K-2b(2))	_____	_____	_____
(19) Are wastes being stored separately from serviceable materials? (para I-2b(12))	_____	_____	_____
(20) Are all containers of waste materials correctly labeled as HWs or NHWs? (para I-2a)	_____	_____	_____
(21) Are all empty containers labeled as "empty"? (para G-4b)	_____	_____	_____
e. For SASs Only:			
(1) Is the site located at or near the point of generation, where waste initially accumulates and is under the control of the operator of the process generating the waste? (para K-7a)	_____	_____	_____
(2) If more than 55 gallons of any type of hazardous waste or one quart of acutely HW has been accumulated, an accumulation start date has been marked on the labels of all full containers of that type of waste? (para K-7 b & c)	_____	_____	_____
(3) Full 55 gallon drums of any type of hazardous waste are held for less than three days before being turned into a TSS? (para K-7c)	_____	_____	_____
f. For TSSs Only:			
(1) Are accumulation start dates marked on the labels of all hazardous waste containers? (para K-6d)	_____	_____	_____
(2) Are containers kept on-site for less than 14 days after the Accumulation Start Date? (para K-6e)	_____	_____	_____
g. Activities that ship independently of the HWAF:			
(1) Personnel signing manifests are DOT HazMat Employee Trained? (para H-2-4 d(1))	_____	_____	_____
(2) Personnel have at least 6 hrs of LDR training? (para H-2-4.d.(2))	_____	_____	_____
(3) Personnel signing manifest have been authorized by DPW-ENRD? (para 2-7b)	_____	_____	_____
(4) Does Activity have up to date copy of 40 CFR 260-299? (para H-2-4 b(3))	_____	_____	_____
(5) Does Activity have up to date copy of 49 CFR 100-177? (para H-2-4 b(3))	_____	_____	_____
(6) Does Activity have up to date copy of the NAERG? (para H-2-4 b(3))	_____	_____	_____

(7) Does Activity have up to date copy of Virginia HWM Regulations?  
(para H-2-4 b(3))

YES	NO	NA
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(8) Are Material Profiles approved by the HWAF prior to shipment?  
(para L-4 c(2))

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(9) Are manifest document numbers being issued by the HWAF?  
(para H-2-4 d(3))

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(10) Are out bound copies of manifests, LDRs, Profiles, being submitted to the HWAF within 2 working days of shipment? (para H-2-4 e)

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Inspector Comments: \_\_\_\_\_

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### Universal Waste Management Inspection

Location Building No.: \_\_\_\_\_

Types of Universal Wastes (UWs) being managed (Circle all that apply): UW Lamps      UW Batteries

UW Pesticides

UW Thermostats

	<b>YES</b>	<b>NO</b>	<b>NA</b>
1. Universal Waste Management (UWM):			
a. Training:			
(1) Has the UWH received HazCom training? (para C-5a (1)(a))	_____	_____	_____
(2) Has the UWH received First Responder Awareness Level? (para C-5a (1)(b))	_____	_____	_____
(3) Has the UWH received BEM training? (para C-5b)	_____	_____	_____
(4) Does Activity have an up to date Training Management Record on file that documents UWH training? (para C-6c)	_____	_____	_____
(5) Are UWM training records kept for three years after individuals leave the activity? (para C-6c)	_____	_____	_____
b. General UWM:			
(1) Does Activity inspect UW sites monthly? (para K-8j)	_____	_____	_____
(2) Are UWs stored in a manner to prevent discharges or releases? (para K-8a)	_____	_____	_____
(3) Does UW storage site, excluding UW Lamps have containment? (para K-8b)	_____	_____	_____
(4) Is Emergency Response Information posted? (para K-8c)	_____	_____	_____
(5) Does UW site have appropriate spill kit? (para K-8f)	_____	_____	_____
(6) Do containers of UW have type of UW label? (para I-7a)	_____	_____	_____
(7) Do UW labels have the ASD marked? (para I-7b)	_____	_____	_____
(8) Do UWs excluding UW Lamps have a CCL? (para I-7e)	_____	_____	_____
(9) Are UW container closed appropriately? (para I-2b(2) & I-7g)	_____	_____	_____
(10) Are UW Lamps being stored in separate containers from serviceable lamps? (para I-7h)	_____	_____	_____
(11) Are broken UW Lamps being managed as UWs? (para I-7i)	_____	_____	_____
(12) Are UWs excluding UW Lamps being turned-in within 270 days? (para K-8e)	_____	_____	_____
(13) Are UW Lamps being turned-in within 60 days or 10 days for full boxes? (para K-8h)	_____	_____	_____

Inspector Comments: \_\_\_\_\_

**Solid Waste, Recycling, and Pollution Prevention Inspection**

1. Solid Waste:	YES	NO	NA
a. Are MSW Dumpsters closed when not having trash, rubbish, etc added? (para I-2b(2))	_____	_____	_____
b. Are MSW Dumpsters free of the following?			
(1) Hazardous and Non Hazardous Wastes? (para R-7d)	_____	_____	_____
(2) Universal Wastes (Lamps, Batteries, pesticides, Thermostats)? (para R-7d)	_____	_____	_____
(3) Rubber tires? (para R-7d)	_____	_____	_____
(4) Compressed Gas Cylinders & aerosol cans? (para R-7d)	_____	_____	_____
(5) Containers of liquids? (para R-7d)	_____	_____	_____
(6) Asbestos or Asbestos container materials? (para R-7d)	_____	_____	_____
(7) Used oil? (para R-7d)	_____	_____	_____
(8) White Goods (Stoves, refrigerators, AC units, washers, dryers, etc.)? (para R-7d)	_____	_____	_____
(9) Industrial (Construction debris, concrete, wood pallets, etc.)?	_____	_____	_____
(10) Yard Wastes? (para R-7e)	_____	_____	_____
(11) Recyclable Cardboard? (para R-7g)	_____	_____	_____
(12) Recyclable White paper? (para R-7g)	_____	_____	_____
(13) Recyclable Metal, including Aluminum cans? (para R-7g)	_____	_____	_____
(14) Recyclable Plastics? (para R-7g)	_____	_____	_____
2. Recycling:			
a. Does the Activity have an Area Recycling Coordinator (s)? (para 2-9a )	_____	_____	_____
b. Is the Area Recycling Coordinator trained? (para C-5b)	_____	_____	_____
c. Does the Activity have Recycling areas set up? (para R-11a)	_____	_____	_____
d. Does the Activity "Source Separate" recyclable materials? (para I-10a)	_____	_____	_____
e. Are containers of recyclables correctly labeled? (para R-10a)	_____	_____	_____
f. Are used filters being recycled? (para H-10h)	_____	_____	_____
g. Are Aerosol cans being handled and turned-in correctly? (H-10e)	_____	_____	_____

h. Are USED OIL containers labeled “USED OIL”? (para I-9a)	_____	_____	_____
	<b>YES</b>	<b>NO</b>	<b>NA</b>
i. Are USED OIL containers or tanks secured to prevent unauthorized disposal? (para I-9b)	_____	_____	_____
j. Does Activity keep records of their Antifreeze recycling? (para H-10d)	_____	_____	_____

**Storm Water Pollution Prevention Inspection**

3. Storm Water Pollution Prevention:	<b>YES</b>	<b>NO</b>	<b>NA</b>
a. Wash Racks:			
(1) Does the Activity prevent the used of detergents in the wash racks?	_____	_____	_____
(2) Does the Activity prevent Hazardous Materials from being disposed in the wash Rack?	_____	_____	_____
(3) Are mud, heavy soil, rocks and other debris being kept out of the wash Rack?	_____	_____	_____
(4) Is the system being properly maintained?	_____	_____	_____
b. Motorpools:			
(1) Does Activity ensure the use of drip pans under parked vehicles?	_____	_____	_____
(2) Are Drip pans serviceable?	_____	_____	_____
(3) Are contents from drip pans properly disposed?	_____	_____	_____
(4) Do containers of liquids have the necessary containment?	_____	_____	_____
(5) Are spill kist available?	_____	_____	_____
(6) Is the area free from visible existing or previous spills?	_____	_____	_____
(7) Are bulk fuel transporters (TPUs, tankers, etc) parked on/in secondary containment systems? .	_____	_____	_____
(8) Are these secondary containment systems serviceable and are inspection records available?	_____	_____	_____
(9) Are drains and water sources protected from potential spills?	_____	_____	_____
c. Oil/Water Separators (OWSs):			
(1) Does the Activity prevent the used of detergents in the OWSs?	_____	_____	_____
(2) Does the Activity prevent Hazardous Materials from being disposed in the OWS?	_____	_____	_____
(3) Does the Activity prevent dumping of oil into the OWS?	_____	_____	_____
(4) Is the system being properly maintained?	_____	_____	_____
d. Tanks (Tank & pump units, HEMTTs, tanker trucks not in motorpools):			
(1) Do tanks have serviceable "Fill" and "Vent" ports?	_____	_____	_____
(2) Are fill and vents free of spilled materials?	_____	_____	_____

(3) Are spills being reported and cleaned up?	<u>      </u> <b>YES</b>	<u>      </u> <b>NO</b>	<u>      </u> <b>NA</b>
(4) Are regulated tanks being inspected as required?	<u>      </u>	<u>      </u>	<u>      </u>
(5) Are alarms operational?	<u>      </u>	<u>      </u>	<u>      </u>
(6) Are drains and water sources protected from potential spills?	<u>      </u>	<u>      </u>	<u>      </u>
(7) Do tanks have or are bulk fuel transporters (TPUs, HEMTTs, tanker trucks, etc) parked on/in secondary containment systems?	<u>      </u>	<u>      </u>	<u>      </u>
(8) Are bulk fuel containers (tank & pump units, HEMTTs, tanker trucks) and their secondary containment systems being inspected at least weekly and the inspections documented?	<u>      </u>	<u>      </u>	<u>      </u>
e. Watercraft:			
(1) Is containment boom being deployed around the vessel during external fuel transfer?	<u>      </u>	<u>      </u>	<u>      </u>
(2) Are fuel containers, piping and hoses used during internal and external fuel transfer being monitored by designated personnel?	<u>      </u>	<u>      </u>	<u>      </u>
(3) Are personnel pumping bilge systems trained and compensating for residual pressure and product when disconnecting from the system?	<u>      </u>	<u>      </u>	<u>      </u>

4. Inspector Comments:

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### Aboveground Storage Tank Weekly Inspections

## 1. Weekly Inspections:

Date of Inspection: \_\_\_\_\_

Inspectors Name: \_\_\_\_\_

Building Number: \_\_\_\_\_

Tank Number: \_\_\_\_\_

	YES	NO	NA
a. Containment dike or berm in satisfactory condition (para V1 -4h).	_____	_____	_____
b. Containment area free of excess standing water or oil (para V1 -4h).	_____	_____	_____
c. Gate valves used for emptying containment areas secured (para V1 -4h).	_____	_____	_____
d. Containment area/base of tank free of high grass, weeds, and debris (para V1 -4h).	_____	_____	_____
e. Tank shell surface, including any peeling areas, welds, rivets/bolts, seams and foundation , visually inspected for areas of rust and other deterioration. (para V1 -4h)	_____	_____	_____
f. Ground surface around tanks and containment structures and transfer areas checked for signs of leakage (para V1 -4h).	_____	_____	_____
g. Leak detection equipment in satisfactory condition (para V1 -4h).	_____	_____	_____
h. Separator or drainage tank in satisfactory condition (para V1 -4h).	_____	_____	_____
i. Tank water bottom drawoffs not in use are secured (para V1 -4h).	_____	_____	_____
j. Tank fill valves not in use are secured (para V1 -4h).	_____	_____	_____
k. Valves inspected for signs of leakage or deterioration (para V1 -4h).	_____	_____	_____
l. Inlet and outlet piping and flanges inspected for leakage (para V1 -4h).	_____	_____	_____
m. All tank gauges have been inspected and are operational (para V1 -4h).	_____	_____	_____

## 2. Inspector Comments:

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## Aboveground Storage Tank Daily Inspections

### 1. Daily Inspections:

Date of Inspection: \_\_\_\_\_

Inspectors Name: \_\_\_\_\_

Building Number:

Tank Number:

**YES      NO      NA**

- |    |   |       |       |       |
|----|---|-------|-------|-------|
| a  | A complete walk-through of the facility property in the area of the aboveground storage tank (AST) to ensure that no hazardous conditions exist (para V1-4g). | _____ | _____ | _____ |
| b. | An inspection of the ground surface for signs of leakage, spillage, or stained or discolored soils(para V1-4g).   | _____ | _____ | _____ |
| c. | Check the berm or dike area for excessive accumulation of water and to ensure the dike or berm manual drain valves are secured (para V1-4g).                  | _____ | _____ | _____ |
| d. | Perform a visual inspection of the exterior tank shell to look for signs of leakage or damage (para V1-4g).   | _____ | _____ | _____ |
| e. | An evaluation of the condition of the AST and the tank's associated equipment (para V1-4g).   | _____ | _____ | _____ |
| f. | Was a discrepancy noted during the daily inspection check (please annotate discrepancy below).  | _____ | _____ | _____ |

2. Inspector Comments:

[illegible]

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### Underground Storage Tank Monthly Inspections

## 1. Monthly Inspections:

Date of Inspection: \_\_\_\_\_

Inspectors Name: \_\_\_\_\_

Building Number: \_\_\_\_\_

Tank Number: \_\_\_\_\_

	YES	NO	NA
a. Release Detection System: Inspect for proper operation (para V2-4f).	_____	_____	_____
b. An Spill Buckets: Ensure spill buckets are clean and empty (para V2-4f).	_____	_____	_____
c. Overfill Alarm: Inspect for proper operation (para V2-4f). Can a delivery person hear or see the alarm when it alarms?	_____	_____	_____
d. Fill and Monitoring Ports: Inspect all fill/monitoring ports and other access points to make sure the covers and caps are tightly sealed and locked (para V2-4f).	_____	_____	_____
e. Ground surface around fill port: Checked for signs of leakage(para V2-4f).	_____	_____	_____
f. Spill and Overfill Response Supplies: Inventory and inspect the emergency spill response supplies. If the supplies are low, restock the supplies. Inspect supplies for deterioration and improper functioning (para V2-4f).	_____	_____	_____
g. Dispenser Hoses and Nozzles. Inspect for loose fittings, deterioration, obvious signs of leakage, and improper functioning (para V2-4f).	_____	_____	_____
h. Dispenser and Dispenser Sumps: Open each dispenser and inspect all visible piping, fittings, and couplings for any signs of leakage. If any water or product is present, remove it and dispose of it properly. Remove any debris from the sump (para V2-4f).	_____	_____	_____
i. Piping Sumps: Inspect all visible piping, fittings, and couplings for any signs of leakage. If any water or product is present, remove it and dispose of it properly. Remove any debris from the sump (para V2-4f).	_____	_____	_____
j. Tank Gauges: Inspected and are operational (para V2-4f).	_____	_____	_____

## 2. Inspector Comments:

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## Underground Storage Tank Weekly Inspections

### 1. Weekly Inspections:

Date of Inspection: \_\_\_\_\_

Inspectors Name: \_\_\_\_\_

Building Number: \_\_\_\_\_

Tank Number: \_\_\_\_\_

**YES**      **NO**      **NA**

a A complete walk-through of the facility property in the area of the underground storage tank (UST) to ensure that no hazardous conditions exist (para V2-4f). \_\_\_\_\_

b. An inspection of the ground surface for signs of leakage, spillage, or stained or discolored soils (para V2-4f). \_\_\_\_\_

c. Check the spill containment manhole for excessive accumulation of water (para V2-4f). \_\_\_\_\_

d. Perform a visual inspection of the fill pipe and surrounding areas to look for signs of leakage or damage (para V2-4f). \_\_\_\_\_

e. An evaluation of the condition of the UST and the tank's associated equipment (para V2-4f). \_\_\_\_\_

f. Was a discrepancy noted during the weekly inspection check (please annotate discrepancy below). \_\_\_\_\_

2. Inspector Comments:

[illegible]

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